



# Punjab Government Gazette

## EXTRAORDINARY

*Published by Authority*

CHANDIGARH, FRIDAY, JULY 5, 2024 (ASADHA 14, 1946 SAKA)

**GOVERNMENT OF PUNJAB**  
**WATER RESOURCES DEPARTMENT**  
(Works Branch)

**NOTIFICATION**

The 5<sup>th</sup> July, 2024

**No. WR-IRWR 02/6/2024-IW2/I/876863/2024.**—The Governor of Punjab is pleased to formulate Standard Operating Procedure (SOP) and Timeline for processing of Approval to be issued for “Temporary chute cases” on WRD portal as under:-

Step no.	Procedure	Timeline (in days)
1	Applicant can apply for outlet (alongwith the affidavit) through a dedicated portal or in hard copy in the concerned sub-division till the time portal is not live. (Annexure I)	T0
2	The concerned SDO will forward the case to the concerned Zileदार for preparation of case.	T1=T0+1
3	Zileदार after taking revenue report from the patwari alongwith site map will send the case to concerned JE.	T2=T1+2
4	JE will check the feasibility and identification of outlet RD. The report will then be sent to the SDO.	T3=T2+1
5	The concerned SDO while checking the feasibility of the case will also check the case as per policy as below: I. The proposed outlet should not be in the last one third of the distributary/minor. II. The outlet should not be proposed on the main branch. III. The discharge of the distributary/minor should be more than 10 cusecs. IV. Discharge of the proposed outlet as per water allowance. The concerned SDO will then send the report to the concerned XEN.	T4=T3+1
6	The concerned XEN will send the case to Drawing Branch for checking of the report as per record and to prepare water account statement to check the available capacity in the distributary/minor for the discharge of this temporary chute (Annexure II). The case will be then sent back to XEN.	T5=T4+1

	On same day the concerned XEN will send the case with recommendation to the concerned SE.	T5
7	The concerned SE will send the case with recommendation to XEN/Canals.	T6=T5+1
8	a) XEN/Canals will send the case to concerned ADE/Canals. ADE/Canals will send the case to drawing branch for checking. b) Drawing branch will check the case as per policy and will send the case to ADE/Canals. ADE/Canals will send the report to XEN/Canals.	T6=T6+1
9	XEN/Canals will send the case to SE/Canals. SE/Canals will send the case to CE/Canals. CE/Canals will send the case to PSWR.	T8= T7+1

Total no. of days required= 9 days (up to level of CE/Canals)

Chandigarh.  
The 13rd July, 2024

**KRISHAN KUMAR, IAS**  
Principal Secretary to Govt. of Punjab,  
Department of Water Resources

**Application Form** *(To be filled by the applicant)*

- 1. Name of the Applicant: .....
- 2. Contact details of the Applicant: .....
- 3. Proposed Area: .....
- 4. Name of Minor/Distributary: .....
- 5. Outlet RD: .....
- 6. Whether affidavit is annexed (Yes/No): .....

Signature of the Applicant

## Annexure II

**Water Account Statement**

Subject: \_\_\_\_\_

Discharge of the Distributary/ Minor	Addl. Discharge of Disty./Minor (10% of total discharge)	Allotted discharge from additional 10% of capacity ( <i>As mentioned in Col. ii</i> )	Available discharge capacity (Col. ii-iii)	Discharge of this temporary chute	Area proposed in the temporary chute	Water allowance of this disty./Minor
(i)	(ii)	(iii)	(iv)	(v)	(vi)	(vii)

Executive Engineer/Field